

Logistics Note and Key Information

Energy Efficiency Global Forum 2018

21 - 22 May 2018, Copenhagen, Denmark

Venues

Day 1, 21 May: UN City Copenhagen

Day 1 of EE Global takes place at the UN City Copenhagen.

The UN City is one of the most sustainable buildings of its kind in Scandinavia. It has received a Platinum LEED certificate and the European Commission's Green Building Award for New Buildings. The building has been designed to use at least 55 percent less energy than a similar-sized office building and thus contributes to the UN's mission of making operations more energy efficient.

UN City

Marmorvej 51

2100 Copenhagen Ø

+45 4533 5254

+45 2891 2833

www.un.dk/en/



Security at the UN City

Upon arrival to the UN City you will be registered at the security gate and allowed access to the building. Proof of identity is required, so please make sure to bring a valid photo ID (passport or driver's license). Due to security measures, we kindly ask that you arrive 30-45 minutes before the meetings start. Additionally, please ensure that you have registered to attend the Forum - **unannounced guests will not be allowed access to the UN City.**

Please note that movement in the UN City is restricted to the ground floor unless you are accompanied by a staff member.

Disclaimer

The United Nations and EE Global organisers disclaim all responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of or damage to personal property and for any other costs or losses that may be incurred during travel time or the period of participation.

In this context, it is strongly recommended that you obtain international medical and travel insurance for the period of participation. International insurance is not provided or covered by the EE Global organisers.

Day 2, 22 May: Odd Fellow Palace

Day 2 of EE Global takes place at the Odd Fellow Palace.

Odd Fellow Palace is located in the city centre, in Copenhagen's aristocratic Frederikstaden neighborhood. The Palace, built in 1751, has beautiful rooms in the rococo style and magnificent halls characterized by centuries of history. The Palace is located just a few minutes from Kongens Nytorv and close to Amalienborg Palace and the Marble Church.

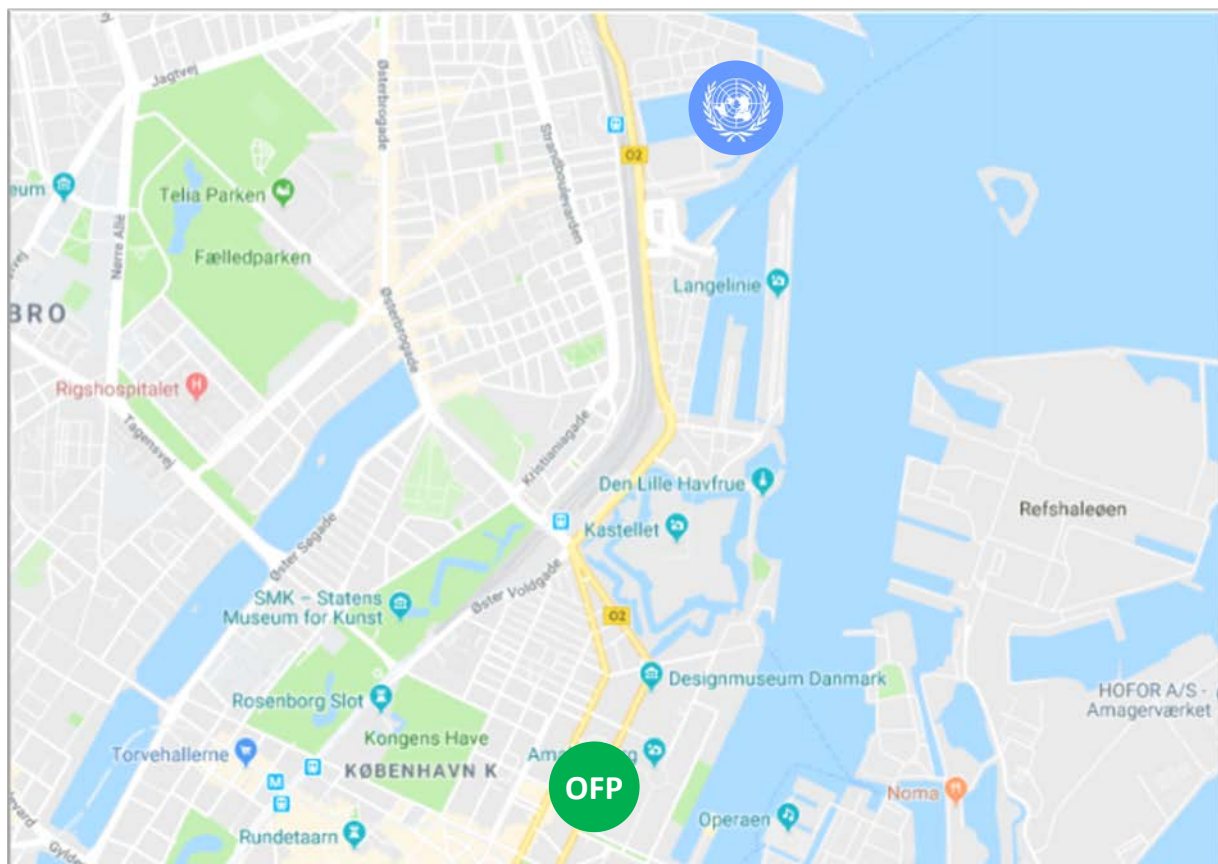
Odd Fellow Palace

Bredgade 28

1260 Copenhagen K

+45 3338 5900

www.ofp.nu



Map of UN City and Odd Fellow Palace

Transportation

By taxi

Taxi service in Copenhagen is safe and easy to use. When coming from the airport, taxi pick-up is located just outside Terminal 2 and 3. Taxis are easily flagged on the street and there are ranks at various points around the city centre. If the yellow *taxa* (taxi) sign is lit, the taxi is available for hire.

Phone numbers for main taxi services:

Dantaxi: +45 4848 4848

TAXA 4x354x27: +45 3535 3535

Taxi 4x27: +45 2727 2727

By public transportation

Copenhagen has a well-developed public transport system consisting of regional trains, S-trains, metro and busses, allowing for efficient transit between the airport, hotels and the UN City. If you wish to plan your own travel by public transportation, it can be done via the following link: [Journey Planner](#).

Please note that journey tickets have to be bought **before** you board the metro/train. Automatic ticket machines are available at the airport. You will need a **three zone ticket** from the airport to the city centre and a **two zone ticket** to get around the city centre.



Map of main stations in Copenhagen: 1) Copenhagen Central Station (København H), 2) Nørreport and 3) Kongens Nytorv

From Copenhagen Airport to the City Centre

To get from Copenhagen Airport to the city centre you can either take the Regional train to Copenhagen Central Station (København H) or the Metro to Nørreport or Kongens Nytorv.

Regional train to Copenhagen Central Station (København H)

The train station is located in Terminal 3. To get to København H, take the regional train (direction: Helsingør or Nivå St.) and disembark at København H.

The train leaves every 20 minutes and takes about 25 minutes to reach København H.

Metro to Nørreport or Kongens Nytorv

The metro station is located in Terminal 3, at the very end. On arrival, you need to go past the airline check-in counters and up the escalators.

In order to get to Nørreport or Kongens Nytorv, you have to take line **M2** (direction: Vanløse).

The metro operates day and night and departs from the airport with 2-6 minutes intervals. It takes between 10-15 minutes to reach Nørreport and Kongens Nytorv.

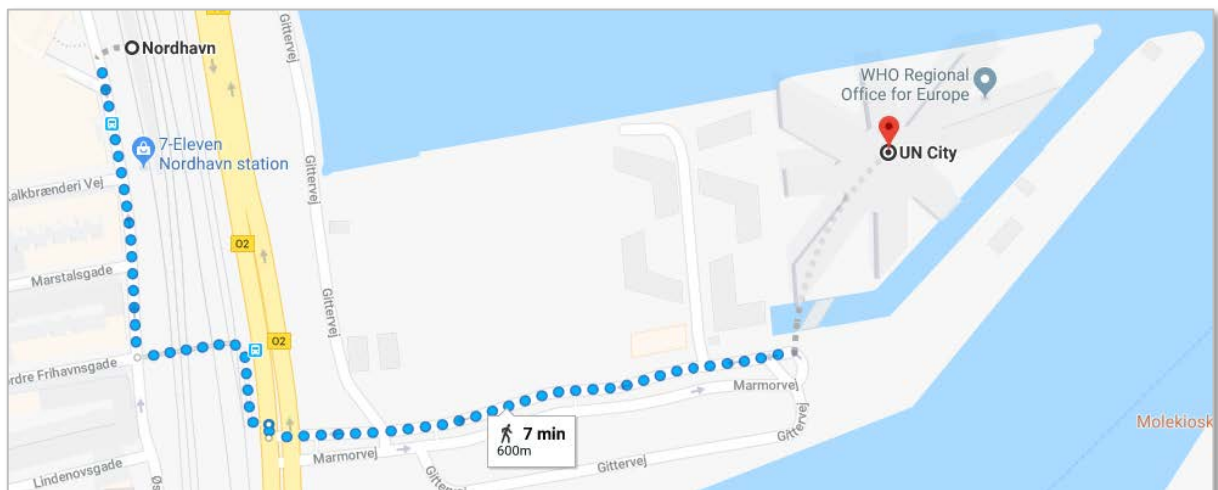
From Copenhagen City Centre to the UN City

To get to the UN City from the city centre, the easiest option is to walk to either København H or Nørreport and take any of the following S-trains to **Nordhavn Station**:

- A** A-line (direction: Farum St.)
- B** B-line (direction: Holte St.) - do not confuse with **Bx** which does not go to Nordhavn
- C** C-line (direction: Klampenborg St.)
- E** E-line (direction: Hillerød St.)

The S-trains are bright red and are identified by a big S-sign on the platform (**S**). The trains depart with 2-5 minute frequency and travel time to Nordhavn Station is around 5 minutes.

From Nordhavn Station there is a 7 minute walk to the UN City.



Walking distance from Nordhavn Station to the UN City

Visa

Guidelines for visa applications are found on the website for the Danish Ministry of Foreign Affairs (<http://um.dk/en/travel-and-residence/short-stay-visas>).

Who needs a visa for Denmark - and what are the requirements?

Detailed information about Danish visa rules and requirements are found on website of the Danish Immigration Service (<https://www.nyidanmark.dk/en-us/frontpage.htm>).

General Information

Important phone numbers

Emergency phone numbers

Emergency: Dial 112 for ambulance, police and fire services.

Police: Dial 114 to reach the police directly.

Medical helpline: Dial 1813 for professional advice on injuries or sudden illness.

Local transportation

Taxi service

Dantaxi: +45 4848 4848

TAXA 4x354: +45 3535 3535

Taxi 4x27: +45 2727 2727

Public transportation

If you wish to plan your own travels in Copenhagen by public transport, it can be facilitated via the flowing link: [Journey Planner](#).

Tickets can be bought in the ticket office, in ticket machines or electronically. Find information on how to buy tickets [here](#) and order electronic tickets [here](#). There are 3 zones between the airport and the city centre of Copenhagen and 2 zones between the city centre and the UN City.

Banking and Danish currency

The Danish currency is the Krone (DKK), which is made up of 100 Øre. Denmark does not participate in the single European currency (EURO), but major shops will typically accept payment in Euros.

The banks usually stay open from 10:00am to 4:00pm Monday to Friday. Outside opening hours, cash can be obtained from the numerous ATMs outside of banks (the major Danish banks are Danske Bank, Nordea and Nykredit). All major credit cards are accepted (be sure to have the PIN code). The most common credit card in Denmark is the Visa card.

Health insurance

EU citizens are covered by public health insurance within the limits agreed upon between your country and the Danish authorities. For non-EU citizens, it is recommended that you obtain your own travel and health insurance.

Lost Property Offices

In case of lost luggage or other possessions, please find contact information below:


- *On the plane:* please contact the relevant airline or Copenhagen Air Service in the terminal area. This [website](#) also keeps a list of registered lost items.
- *On the bus:* call MOVIA Service centre: +45 3613 1415
- *On the train:* call Danish Railway (DSB): +45 7013 1415
- *On the metro:* call Metro Customer Services: +45 7015 1615

Lost property is kept at terminal stations for up to 7 days and subsequently handed over to the police. In Copenhagen area, please contact the police at +45 3874 8822 or by email: kbh-hittegods@politi.dk.

Customs & VAT

Danish prices include 25 % Value Added Tax (VAT). It is refundable to persons who are non-EU residents and who are travelling to a non-EU destination. Repayment of Danish VAT can only be made to persons residing outside the EU, and who are travelling to a non-EU country. The amount can only be paid out in Denmark if Denmark is the last EU destination before your final destination.

Other information

Time zone:	Central European Time (CET) (GMT +1)
Currency:	1 DKK = 0.135 Euro / 1 DKK = 0.153 USD
Telephone country code:	+45
Power voltage:	230 V, 50 Hz.
Power outlet:	Plug type K (compatible with plug type C and F) 
Climate:	Moderate climate zone
Average temperature in May:	Day 15°C, Night 7°C.

Further information for visitors are available on the website of City of Copenhagen, [Visit Copenhagen](#).